

DATA STANDARDS ADVISORY COMMITTEE

May 26, 2026

10:00 a.m. – 12:00 p.m., via Zoom Webinar

MINUTES

Present: Laurie Allen, Odette Apodaca, Charlie Barrett, Gil Bensinger, Laura Bergan, Daniel Bowman, Summer Dalton, Niltza Flores, Christopher Fong, Ralph Garcia, Dean Hammel, Anirban Mitra as proxy for Susann Holland, Randy Kennedy, Adele May, Tania Nieblas, Marcos Romero, Danica Sanchez, Katrina Solis, Adam Walterson, Joana White, Jeanette Wiesenhofer, and Jennifer Jones as chair for Michael Malone

Not Present: Ginger Rodas, Joe Hamilton as proxy for Ester Reeves* and Michael Malone

Administrative Office of the Courts (AOC) and Guests: Jennifer Ferguson (Maricopa), Allen Wheeler (Pima), Jessica Cooley (Pima), Michele Gillich (AOC), Patrick McGrath (Chandler), Scott Fitzpatrick (Scottsdale), Mary Bellefeuille (Mesa), Melanie Cluff (AOC), Laura Ritenour (AOC), and Michael Wise (AOC)

*Laura Ritenour accidentally did not forward a meeting invite to Joe Hamilton when he was approved as Ester Reeve's proxy. Laura and Joe met after the meeting to review the agenda and meeting materials.

I. CALL TO ORDER

A. Welcome and Opening Remarks

The May 26, 2026, meeting of the Data Standards Advisory Committee was called to order at 10:00 a.m. by Jennifer Jones, meeting chair. Jennifer welcomed members, took rollcall, established a quorum, and noted the meeting was being recorded.

B. April 28, 2026, Meeting Minutes

Jennifer Jones displayed the April 28, 2026, draft meeting minutes. Jennifer asked for a motion to approve the minutes.

Niltza Flores made a motion to approve the minutes, and Odette Apodaca seconded the motion. The committee voted and the motion passed unanimously.

C. Call to the Public

Jennifer Jones made a call to the public for comments. There was no response.

D. AOC Statistics Team – Updates from Team and Questions from Members

Richard "Rico" Rivera attended the meeting on behalf of the AOC Statistics Team and invited questions from members. No questions were raised.

E. Administrative Directive 2026-05 Modifying AD 2024-10 – Review and Discuss

Laura Ritenour presented Administrative Directive 2026-05, which amends Administrative Directive 2024-10 by extending the deadline for Appearance Reason, Event Entry, and Event Category code sets not identified in the FARE, NICS, Public Access Repository, and Protection Orders sections of the CCR Specifications. Discussion clarified that the deadline extension applies to approval of the code sets and that testing activities must still be completed prior to implementation.

II. ITEMS FROM PREVIOUS MEETINGS AND NEW ITEMS

F. Code Standardization Requests

Laura Ritenour presented the following code sets for review:

i. Mental Health Repository Code Set

Laura Ritenour presented the proposed Mental Health Repository Code Set for review and vote. Committee members discussed the code set and Maricopa County requested additional time for review. No vote was taken, and the item was tabled until the June meeting.

ii. Additional AZPOINT Codes

Laura Ritenour presented the proposed Additional AZPOINT Codes for review. The committee discussed revisions to the protective order hearing request code and associated descriptions. Members recommended modifying the “Protective Order Defendant Request for Hearing” code and description to better reflect the intended use. Additional discussion occurred regarding petition-related codes and potential modifications.

Randy Kennedy made a motion to approve the Additional AZPOINT Codes with the modifications discussed by the committee, and Laurie Allen seconded the motion. The committee voted and the motion passed unanimously.

iii. Sentence Type Code Set

Laura Ritenour presented the Sentence Type Code Set for review and vote. The committee discussed future maintenance of the code set and agreed that additional sentence types could be added through future code standardization requests as needed.

Odette Apodaca made a motion to approve the Sentence Type Code Set, and Katrina Solis seconded the motion. The committee voted and the motion passed unanimously.

iv. Appearance Reason Code Set

Laura Ritenour presented the Appearance Reason Code Set for review and vote. The committee discussed multiple hearing variations, including Civil Traffic Hearing codes with differing time intervals, as well as codes ending in “Remote” and “Telephonic.” Members recommended removing certain duplicative hearing variations and simplifying several code descriptions, including changing “Criminal Arraignment” to “Arraignment.”

Laurie Allen made a motion to approve the Appearance Reason Code Set with the modifications discussed by the committee, and Niltza Flores seconded the motion. The committee voted and the motion passed unanimously.

v. Event Category Code Set

Laura Ritenour presented the Event Category Code Set for review. Using examples from process and document-related events, the committee discussed whether event categories should remain separate from event entry types and the relationship between the two code sets. Members agreed additional review and refinement are needed. Proposed event codes will be presented with the proposed event category, and both items will be voted on together.

vi. Event Entry Type Code Set

Laura Ritenour presented the Event Entry Type Code Set for review and discussed the need for a standardized code set of generic Event Entry Type codes to support eFiling and future data exchange requirements. Laura noted the goal is to approve sections of the code set incrementally, allowing courts sufficient time to implement changes before the January deadline.

1. Laura Ritenour presented the proposed generic Event Entry Type Codes and associated Event Categories for voting. She stated the need for a standardized code set of generic Event Entry Type codes was to support eFiling and future data exchange requirements.

Summer Dalton made a motion to approve the generic Event Entry Type Codes and associated Event Categories identified on the list, and Odette Apodaca seconded the motion. The committee voted and the motion passed unanimously.

2. Laura Ritenour presented the proposed Addendum section of the Event Entry Type Code Set for voting.

Summer Dalton made a motion to approve the Addendum Event Entry Types and associated Event Categories, and Katrina Solis seconded the motion. The committee voted and the motion passed unanimously.

3. Laura Ritenour presented the proposed Acceptance section of the Event Entry Type Code Set for voting.

Niltza Flores made a motion to approve the Acceptance Event Entry Types and associated Event Categories, and Odette Apodaca seconded the motion. The committee voted and the motion passed unanimously.

4. Laura Ritenour presented the proposed Affidavit section of the Event Entry Type Code Set for voting. During discussion, members requested additional analysis regarding the proposed “Affidavit of a Person” entry type. That item was removed from the list prior to voting and will undergo further review.

Katrina Solis made a motion to approve the remaining Affidavit Event Entry Types and associated Event Categories, and Odette Apodaca seconded the motion. The committee voted and the motion passed unanimously.

5. Laura Ritenour presented the proposed Allegation section of the Event Entry Type Code Set for voting.

Odette Apodaca made a motion to approve the Allegation Event Entry Types and associated Event Categories, and Niltza Flores seconded the motion. The committee voted and the motion passed unanimously.

G. Updates, Comments and Questions from Members

There were no updates, comments, or questions from members.

H. Adjournment

A motion to adjourn the meeting was made by Marcos Romero at 11:47 a.m.

I. Next Committee Meeting Date

Tuesday, June 30, 2026, 10:00 a.m. – 12:00 p.m., Zoom Webinar